

Agenda for a meeting of the Bradford and Airedale Health and Wellbeing Board to be held on Tuesday, 26 July 2016 at 10.00 am in Committee Room 1 - City Hall, Bradford

Dear Member

You are requested to attend this meeting of the Bradford and Airedale Health and Wellbeing Board.

The membership of the Board and the agenda for the meeting is set out overleaf.

Yours sincerely

Parveen Akhtar

City Solicitor

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Parveen Akhtar

City Solicitor

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To:



MEMBER	REPRESENTING
Councillor Susan Hinchcliffe	Leader of Bradford Metropolitan District Council
Councillor Val Slater	Portfolio Holder for Health and Wellbeing
Councillor Simon Cooke	Bradford Metropolitan District Council (BMDC)
Kerstan England	Chief Executive (BMDC)
Dr Andy Withers	Bradford District Clinical Commissioning Group
Helen Hirst	Bradford Districts and City Clinical Commissioning Group
Dr Philip Pue	Airedale, Wharfedale and Craven Clinical Commissioning Group
Dr Akram Khan	Bradford City Clinical Commissioning Group
Brian Hughes	Locality Director, West Yorkshire
Anita Parkin	Director of Public Health
Bernard Lanigan	Interim Strategic Director of Adult and Community Services
Michael Jameson	Strategic Director of Children's Services
Javed Khan	HealthWatch Bradford and District
Simon Large/Bridget Fletcher or Clive Kay	One Representative of the main NHS Providers
Sam Keighley	Bradford Assembly Representing the Voluntary, Community and Faith Sector

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.



Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.
- (4) Officers must disclose interests in accordance with Council Standing Order 44.

3. MINUTES

Recommended –

That the minutes of the meeting held on 6 April 2016 be signed as a correct record (previously circulated).

(Fatima Butt – 01274 432227)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt - 01274 432227)



B. BUSINESS ITEMS

5. **WORKING BETTER TOGETHER - A WHOLE SYSTEM FOR HEALTH AND WELLBEING - JOINT MENTAL HEALTH AND WELLBEING STRATEGY DEVELOPMENT** 1 - 10

Previous Reference: Minute 27 (2015/16)

The Working Better Together report is a standing item at the Health and Wellbeing Board that brings regular updates on development of a whole system approach to health, social care and wellbeing; for example supporting further integration between health and social care organisations and processes and directing the health and wellbeing system to develop integrated strategies.

The Interim Strategic Director of Adult and Community Services and the Director of Collaboration Bradford City, Bradford Districts and Airedale, Wharfedale and Craven Clinical Commissioning Groups will submit **Document "A"** which gives an update on the development of a Mental Health and Wellbeing Strategy for Bradford, Airedale and Craven for discussion, and for Board members to provide strategic direction.

Recommended-

That the Health and Wellbeing Board receives the update paper and presentation, provides feedback to shape and inform the development of the joint strategy and schedules a further update to the Board for Autumn 2016.

(Mick James – 01274 237290)

6. **SEND LOCAL OFFER ANNUAL REPORT 2015-16** 11 - 78

The Strategic Director, Children's Services and the Interim Strategic Director Adult and Community Services will submit the SEND Local Offer Annual report (**Document "B"**) which provides an overview of activity through the Local Offer to children and young people with Special Educational Needs or Disability and their families or carers.

Recommended –

That the SEND Local Offer 2015/16 Annual report be reviewed and endorsed and the Chair provides a foreword to the report.

(Jenni Leary – 01274 439538)



7. **CHAIRS HIGHLIGHT REPORT - BETTER CARE FUND, SUSTAINABILITY AND TRANSFORMATION PLANS, LEARNING DISABILITY TRANSFORMING CARE PLAN**

79 - 88

The Health and Wellbeing Chair's highlight report summarises business conducted between meetings and business conducted at development sessions or informal meetings where these are necessary to consider material that is not yet in the public domain.

The report (**Document "C"**) also provides updates from the sub groups - Bradford Health and Care Commissioners and the Integration and Change Board.

The items covered in the report are:

- Development of the Sustainability and Transformation Plans (STP) for West Yorkshire (WY) plus Craven and for Bradford and Craven
- An update on work by the Bradford Health and Care Commissioners Group to expand and develop the 2016-17 Better Care Fund prior to its signoff by the Board Chair for submission to NHS England, the findings of an internal audit of the District's Better Care Fund and quarter 4 performance for 2015-16 (Appendix 1)
- Learning Disability Transforming Care Plan

Recommended-

- (1) **That the Board accepts and supports the Better Care Fund Plan for 2016/17 and Quarter 4 performance 2015-16 and receives further progress and performance reports at future Board meetings.**
- (2) **That the Board notes the Draft Learning Disability Transforming Care Plan (previously circulated for 20th June Informal Board meeting and submitted to NHS England on the 24th June) and that a progress report be submitted to the November 29th Health and Wellbeing Board meeting which focuses on:**
 - **Improvement in outcomes**
 - **Budget – current spend /best use**
 - **Wider context – population/level of need**

(Angela Hutton – 01274 437345)



8. **BRADFORD AND AIREDALE HEALTH AND WELLBEING BOARD FORWARD PLAN 2016/17** 89 - 94

The Director of Public Health will submit **Document “D”** which reports on the Boards draft Forward Plan for 2016/17.

Recommended-

That the draft Forward Plan be agreed.

(Angela Hutton – 01274 437345)

9. **A WHOLE SYSTEM APPROACH TO ACHIEVING HEALTHY WEIGHT FOR THE POPULATION OF THE BRADFORD DISTRICT** 95 - 116

Previous Reference: Minute 40 (2014/15)

The Director of Public Health, the Interim Strategic Director of Adult and Community Services and the Clinical Chair of Bradford Districts Clinical Commissioning Group will submit **Document “E”** which outlines the challenges posed by overweight and obesity to health outcomes.

Recommended-

- (1) **That the Health and Wellbeing Board endorses and adopts NICE Guidance to Health and Wellbeing Boards on working with communities to tackle overweight and obesity and to achieve healthy weight at a population level.**
- (2) **That the Health and Wellbeing Board mandates the Local Authority to lead a system-wide approach to achieving healthy weight for the population of Bradford and Airedale to include:**

Board members to ensure that the policies and practices of their respective agencies that might impact on healthy weight are reviewed; that these practices and policies are further improved and developed in line with a whole system approach and that the involvement and endorsement of their governing bodies is secured.

Appropriate governance is put in place and 6 monthly updates on progress are provided to the Board.



Bradford Health and Care Commissioners to review their commissioning and to take action to ensure that commissioned activity contributes to achieving Healthy Weight at a population level, with particular emphasis on prevention and early intervention.

- (3) That the Chair of the Board writes to Bradford District Partnership seeking their endorsement and commitment to be involved in a system wide approach to achieving healthy weight.**

(Ralph Saunders – 01274 434782)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

